



APPROVED FORMAT OF AIC REPORT

National Agriculture Education Accreditation Council (NAEAC) of HEC has approved the following format for the AIC report of the degree programs: All the conveners of AICs are requested to forward AIC report as per approved format please. The report may not exceed 5 pages excluding annexures.

- **Executive Summary/Abstract** of the AIC report highlighting **main-findings, conclusions** and **recommendations**. (not more than 01 page)
- **Introduction**, Brief History and background of degree programs, mission. (0.5 page)
- **Criterion-Wise analysis** of each of the seven criteria of the Evaluation Manual. (1.5 page)
- **Participatory SWOT Analysis**; Very objective, verifiable, comprehensive and clear statements in **bullet form**. (01 page)
- **Actionable recommendations**; Precise, evidence-based and self-explanatory statements in **bullet form** along with Final recommendation of accreditation/rating of the degree programs, etc. (01 page)
- **Three Annexures showing details of** (I) Faculty and support staff profiles; (II) Inventory of Lab. equipment in each lab.; (III) List of HEC recommended textbooks/reference books.

Note: A very precise, brief report but with empirical, objective and quantitative statements.